



## **UNIVERSITY OF NAIROBI**

### **EXTERNAL JOB VACANCY (PROJECT POSITION)**

Applications are invited for the following position:

#### **STRATEGIC INFORMATION (SI) ASSOCIATE - USAID FAHARI YA JAMII PROGRAM-AD/11/272/23, 1 POST**

##### **The Project**

The University of Nairobi is implementing a United States Agency for International Development (USAID) project (USAID Fahari ya Jamii) to support implementation of the Kenya Health Partnerships for Quality Services (HIV, FP/RMNCAH, Nutrition and WASH) in Nairobi and Kajiado Counties. To successfully implement, the project seeks to competitively fill the above position:

##### **The Position**

This is a fulltime position based in Kajiado.

##### **Job description**

The Strategic Information Associate will coordinate and maintain health information infrastructure for routine patient management, quality improvement and reporting of FP/RMNCAH, Nutrition and WASH data.

##### **Specifically, SI Associate will perform the following job duties:**

- i. Provide technical assistance to promote monitoring and evaluation strategies to facilitate data usage and ownership in a manner that enhances the program and promotes sustainability
- ii. While working collaboratively with other consortium members, increase local capacity for the identification of data needs and the collection, analysis and communication of appropriate information.
- iii. Work to design and review data analysis for all program areas which goes beyond routine quarterly performance tracking to help identify problems and opportunities to improve program performance.
- iv. Oversees compilation of M&E data for inclusion in monthly and quarterly donor reports and other ad hoc reporting requests.
- v. Initiate and participate in planning and implementation of all DQA as guided and help Identify programmatic gaps and Implement Data quality improvement initiatives at County, sub county and facility level.
- vi. Conduct multi-site analysis of health facility data on key reports required by SMT and stakeholders

- vii. Compile and create trends for monthly, quarterly and semi-annual reports

### **Job specifications**

- i. A Bachelor's degree in Biostatistics/Health Information/Mathematics/Computer Science/Information Technology from a recognized institution with at least four (4) years' progressive work experience in HIV related health records and information.
- ii. Candidates with Diploma in Health Records, Information Technology and at least seven (7) years' relevant experience in HIV programs will be considered.
- iii. He or she should also have experience in overseeing the development of data management systems and demonstrated understanding of the Kenyan health system at the national and county levels.
- iv. Proficiency in Advanced Excel, R, GIS will be an added advantage.

### **Terms of appointment**

This a position whose tenure is one (1) year contract renewable based on performance and by mutual consent. The salary is negotiable depending on the level of education and work experience.

### **NOTES**

- 1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees, as well as indicating their telephone and e-mail contacts.
- 2. Applications and related documents should be forwarded addressed to the Director, Human Resource, University of Nairobi.
- 3. Applicants should state their current designations, salaries and other benefits attached to those designations.
- 4. The application letter must bear the reference code indicated in the advertisement.
- 5. Late applications will not be considered.
- 6. Applications should be emailed as one file in PDF to: [recruit-sia@fyj.uonbi.ac.ke](mailto:recruit-sia@fyj.uonbi.ac.ke)

**CLOSING DATE: FRIDAY, DECEMBER 8, 2023**

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER. ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.**